VERSO®
GROUP OF COMPANIES

Your Financial
Planning Partner
for Corporate and
Individual Clients

WE’RE HIRING

GROUP FINANCIAL MANAGER

Position available within Verso Group (Pty) Ltd

If you are looking for an opportunity, in a Group of Companies, which always acts with integrity, are passionate about client service excellence, and are professional and caring in its dealings with all its stakeholders, then Verso should be your first choice.

GENERAL JOB INFORMATION:

The incumbent will report to the Group Financial Director. The ideal candidate should be a motivated hard-working self-starter with fantastic problem-solving skills and relevant experience. The successful applicant would need to be deadline driven, proactive, dedicated, and meticulous.

QUALIFICATIONS AND EXPERIENCE:

Relevant Tertiary Qualification in Accounting, Finance, or a related field. (degree or diploma); **and** completed SAICA, SAIPA, CIMA, etc articles;
2 - 3 years’ experience in a similar role;
Proficiency in MS Office, i.e. Word, Excel and Outlook are essential; and
Applicable and proven financial legislative/industry knowledge preferred.

JOB TYPE:

- Permanent; full time; on-site.
- The incumbent will report at our Bellville office.
- Office hours: 7.5 hours per day. Monday to Friday, between the hours of 08h00 – 17h00, core hours are between 09h00 – 16h00.

REMUNERATION & BENEFITS OFFERED:

Negotiable - based on qualification & years of experience.
Compulsory membership of:
- Verso Umbrella Retirement Provident Fund.
- Employer’s risk benefit schemes.
- Discovery Health medical scheme (unless a member of spouse’s medical aid).

SKILLS REQUIRED:

- Attention to detail and high level of accuracy;
- Ability to work under pressure;
- Self-starter and excellent organising skills;
- Management of tasks within department;
- Committed and reliable with integrity;
- Good verbal & written communication skills.

KEY DUTIES & RESPONSIBILITIES:

1. To ensure that, across the group of companies, the financial systems, controls, policies, and procedures are sound and conform with IFRS, King IV, relevant legislative requirements i.e. Companies Act, Income Tax Act, FSCA/FAIS and Board requirements, including –
    - 1.1 To update standard office manuals/procedures relating to their accounting functions to assist with transparency and succession;
    - 1.2 Ensuring that audits and reports are undertaken as necessary and conform as they should to regulatory and statutory bodies requirements. Act as main liaison with External Auditors and manage the annual financial statements for the Verso Group of Companies. Where required, sign off as AFS Preparer;
    - 1.3 Oversee the management of all leases, contracts, intercompany agreements and other financial commitments - ensuring all agreements are formulated in writing and actioned accordingly;
    - 1.4 Compiling the financial groundwork on special projects and new businesses; and
    - 1.5 CIPC requirements such as Annual Returns – process on CIPC and allocate payment.

2. Taxation functions for the group, including but not limited to –
    - 2.1 Review and file and pay corporate tax returns;
    - 2.2 Review provisional tax and file and pay provisional tax returns;
    - 2.3 Review responses to direct and indirect tax queries from SARS;
    - 2.4 Review of monthly VAT returns and review of Statement of Account;
    - 2.5 Review of monthly EMP returns and review of Statement of Account;
    - 2.6 Dividends Tax returns review as and when required; and
    - 2.7 Assist in tax planning structures.

3. Treasury functions, including but not limited to –
    - 3.1 Cash flow analysis and forecasts;
    - 3.2 Managing all cashbooks, all call/fixed deposits with all banks for all companies within the group;
    - 3.3 Maintain relationships with major banks to ensure excellent service delivery as well as to identify new financial products that could assist the business in terms of risk management and profitability;
    - 3.4 Management of intercompany funding, including compiling intercompany loan agreements and performing Solvency & Liquidity tests; and
    - 3.5 Monitor access controls and signatory requirements for bank accounts across the group.

4. Compliance functions including regulatory reports (e.g. FAIS, etc.).

5. Managing the financial department (staff) and the day-to-day financial function of the Verso Group of Companies, including daily review of financial accounting, investigating complex financial accounting, authorization of all payments, monthly payroll review (if required) and sign off, etc. Financial accounting functions, including but not limited to working closely with management to assist with the development of the annual budget to maintain accurate and timely submission of strategic plans.
6. Responsible for the effective preparation, maintenance, and reporting of internal and external financial records and business analyses, including monthly management accounts reporting –
   6.1 To review journals, perform and/or review accounts receivable/accounts payable/general ledger accounts reconciliations and liaise with all relevant stakeholders to ensure accurate and complete accounting records from source documentation through to Financial Statements;
   6.2 To support the finance department through liaising with other departments, divisions and companies within the group to ensure the accuracy of financial information and intercompany charges;
   6.3 To collect, process and record financial information to support management with accurate financial information to assist in their decision-making processes and to contribute to the correct reporting of financial information in an acceptable format;
   6.4 To manage the month-end process by processing/requesting processing of all necessary journals in a timeous manner;
   6.5 To review monthly invoicing to ensure completeness and accuracy of fee income and allocation of commission income; and
   6.6 Monthly review of fixed assets allocated (acquired, disposed off) and managing the fixed assets audit.
7. Other ad hoc duties assigned by the Board/Exco.

TO APPLY:

Those that meet the above-mentioned requirements, and/or have other proven relevant skills or qualifications, should submit a detailed CV for the attention of Ms. K Smit to e-mail careers08@verso.co.za by no later than **15 September 2026**.

In submitting your information to Verso, you hereby allow us to collect your personal information and process it for the purpose of recruiting for this position.

Should you not receive a response from us by 30 September 2026, accept that your application was unsuccessful.

You may also visit us online at:
- Website: https://verso.co.za/
- LinkedIn profile: https://www.linkedin.com/company/verso-financial-service/

* Please note that the Verso Group may add, delete or expire jobs at any time.

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ABOUT US

The Verso Group of Companies, established in 2000, has a national footprint and is comprised of private companies functioning within the financial services sector. The Verso Group, which has experienced exceptional growth since inception, is an established and trusted brand in the industry. The Group includes the following entities and is expanding rapidly:

VERSO BENEFITS ADMINISTRATOR (PTY) LTD

Retirement fund administration, employee benefits consulting and group risk products.

VERSO EMPLOYEE BENEFITS CONSULTING (PTY) LTD

A comprehensive employee benefits consulting service encompassing all aspects of prudent retirement fund management and best practice principles.

S37C death benefit investigations, retirement fund secretariat, legal and technical services to retirement funds, pension funds adjudicator complaints management, communication services for retirement funds and fiduciary services.

VERSO HEALTH (PTY) LTD

Brokers of medical aid, gap cover, employee wellness and health insurance products.

VERSO WEALTH (PTY) LTD

Holistic wealth planning inclusive of financial management; retirement planning; personal risk management; estate planning; investment planning; risk cover – disability, death & dread disease.